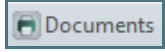


# Printing Patient Identification Labels and Wrist Bands

1. Select the **Documents** icon on the **PowerChart** toolbar



The **Person Mgmt: Documents** window will open

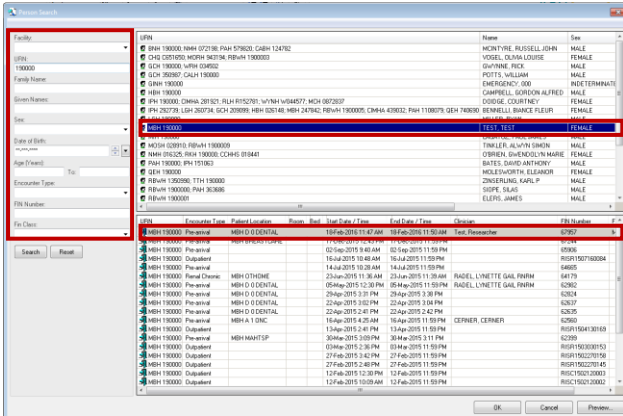
2. Click the **Search** icon



The **Person Search** window will open

3. Enter the search criteria such as the patient's URN, family name and date of birth

4. Click **Search**



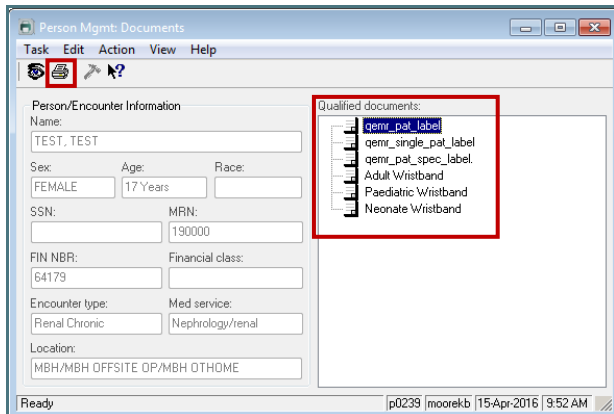
5. Select the correct patient from the top section of the window

6. Select the correct encounter from the lower section of the window

7. Click **OK**

The patient encounter details will populate in the **Person Mgmt: Documents** window

8. Select what is required to be printed from the **Qualified Documents** section

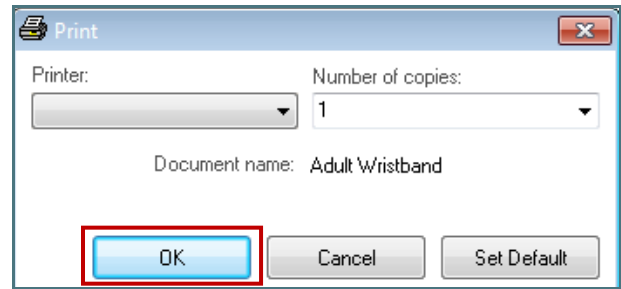


- Sheet of Labels: *qemr\_pat\_label*
- Single Label: *qemr\_single\_pat\_label*
- Adult Wristband: *Adult Wristband*
- Paediatric wristband: *Paediatric Wristband*
- Neonate wristband: *Neonatal Wristband*

The Print window will open

9. Select a printer from the drop down menu

**NOTE:** If favourite printers haven't been set, all the printers throughout Queensland will populate, scroll through the list until the correct printer is found.



10. Click **OK**

The **Labels** for the patient encounter will print to the selected printer

When printing a patient wristband, the printer cartridge will determine whether it is a white or red wristband.

Each sheet of encounter labels contains 14 labels.