PowerTrials – PowerChart: Research Note Type and Locating a Research Document

Any documentation made by the Research team will need to follow the below steps to ensure the documentation is saved in the appropriate Research folder within the patient’s EMR.

Open the patient’s PowerChart

1. Click on *Documentation* in the menu.

2. Click the *Add* button.

3. Select *All* from the *Note Type List Filter* dropdown menu.

4. Select *Research* from the *Type* dropdown menu.

5. Update the *Title* to use the naming convention: *Reason* – *Team* – *Role* (e.g. Research – Protocol Mnemonic – Role).

6. Select the appropriate *Note Template* from the list, e.g. Progress Note – Blank.

7. Click *OK*.

8. Type necessary documentation.

9. Click *Sign/Submit*.

10. Confirm *Type* and *Title*, update if necessary.

11. Click *Sign*.

The blank research note will display.

12. Click *Refresh* to see the newly added finalised *Research* note.

The note will display on the right view pane.
Locate Research Documentation

Any documentation made in the patient’s chart by the Research team can be found within its own folder in Clinical Notes View.

1. Click on Clinical Notes View in the menu.

2. Ensure By type is selected.

3. Double click on the Research folder to find documentation related to research.

4. Double click on a document to view. The note will display on the right view pane.

Notice that the note Title also identifies it as a Research document using the naming conventions:

Team – Role - Reason
(e.g. Research – Role - Protocol Mnemonic)