

The Order of Filing (OOF) is a series of folders that house documents in the ieMR application. The OOF was designed to follow the patient journey and logically order the clinical information captured so that it is easily found.

There are two levels of folders within the OOF. The first level consists of the patient journey categories and the second level provides further sub groupings of the first level folder selected. Folders are only visible if they contain scanned documents.

The table below details the folder structure of the OOF within PowerChart.

Grouper (Level 1)	Grouper (Level 2)	Event Code (combined level 1 and 2)
Alerts and Adverse Reactions	Alerts and Adverse Reactions	Alerts and Adverse Reactions
Correspondence and Referrals	Inward-Internal Outward	Corro and Referrals Inward-Internal Corro and Referrals Outward
Assessments	Allied Health Medical Multidisciplinary Nursing-Midwifery Self Assessment-Questionnaires	Assessments Allied Health Assessments Medical Assessments Multidisciplinary Assessments Nursing-Midwifery Assessments Self Assess-Questionnaires
Progress Notes	Emergency Inpatient Outpatient	Progress Notes Emergency Progress Notes Inpatient Progress Notes Outpatient
Medications and Infusions	Medication Charts and Plans Infusions Transfusions	Medications Charts and Plans Infusions Transfusions
Procedures and Operations	Anaesthetic Peri-operative-Procedure	Anaesthetic Peri-operative-Procedure
Pathways-Care-Plans-Protocols	Pathways Care Plans Protocols	Pathways Care Plans Protocols
Observations-Inputs-Outputs	Observations Inputs-Outputs	Observations Inputs-Outputs
Consents	Procedural Non Procedural	Consents Procedural Consents Non Procedural
Investigations-Reports-Measurements	Clinical Measurements Clinical Reports Medical Imaging Pathology Photos	Clinical Measurements Clinical Reports Medical Imaging Pathology Photos
Discharge-Transfers-Deceased Information	Transfer Information Discharge Information Deceased Information	Transfer Information Discharge Information Deceased Information
Administrative	Administrative	Administrative
Legal	Legal	Legal
Research	Research	Research