



Entering data into Interactive View

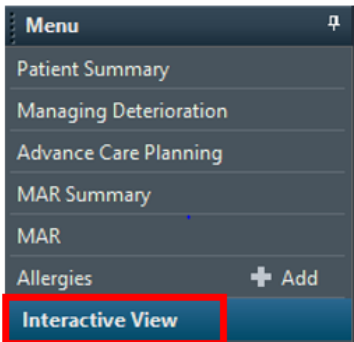
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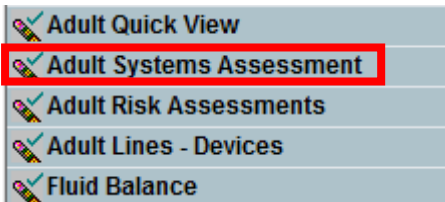
Adding clinical information in *Interactive View* within the patient’s record, for the current encounter, can be done by activating cells within the *columns* on view. PowerChart will automatically record the user and date and time of charting.

Adding clinical information in IView

1. Select *Interactive View* from within the *Patient chart* under the *Menu* heading on the left-hand side



2. Select the relevant *Navigator band*



3. Select the relevant *Section* within the *Navigator band* to commence documentation

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✓	Vital Signs
	Integumentary
	Mental Status
	Neurological
	Behavioural Observation
	Confusion Assessment Method (CAM)
	Pupils Assessment
✓	Respiratory
	Glasgow Coma Assessment
	Breath Sounds Assessment
✓	Cardiovascular
	Vascular
	Pulses



Sections are grouped together by clinical relevance under *Navigator band*, for example *Adult Quick View* or *Adult Risk Assessment*.

Once a section is selected, a new *time column* will display with the current time

		23-Sep
		12:56 AEST
✓	Vital Signs	
	Respiratory rate	brpm
	SpO2	%
	Oxygen flow rate	L/min
	Oxygen therapy	
	High flow rate	L/min
	FIO2	%
	SBP/DBP Cuff	mmHg

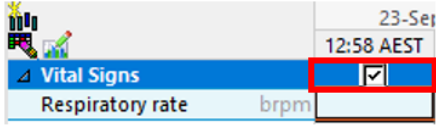
Activating cells

Option One: Double click on the cell with the time in it, to activate all headings within the Navigator band.

✓	Behavioural Observation	<input checked="" type="checkbox"/>
✓	Pittsburgh Agitation Sc...	<input checked="" type="checkbox"/>
	Aberrant vocalisation	
	Motor agitation	
	Aggressiveness	
	Resisting cares	
	Pittsburgh Agitation Scale Score	
	Sleep	
✓	Verbal descriptor scale	<input checked="" type="checkbox"/>
	Verbal descriptor scale	
✓	PAINAD	<input checked="" type="checkbox"/>
	Breathing independent of vocalisation	
	Negative vocalisation	

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Option Two: Double-click under the time cell to activate all the cells in the column for that section or heading



Option Three: Double click into each individual cell that you wish to put information into

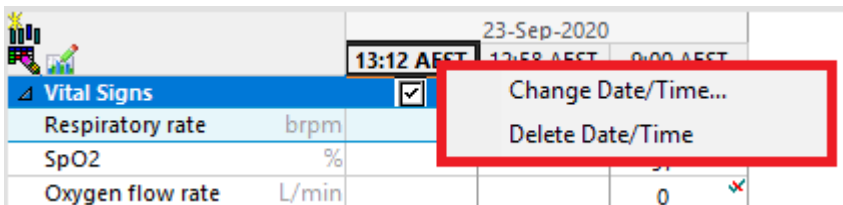
Time and Date Columns

In Interactive View a new column with the current date and time will open by default, allowing the clinicians to record clinical data for the patient in actual time.

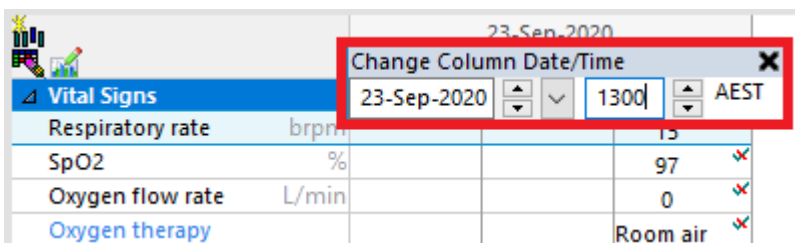
Manually inserting a date and time column;

If a clinician wishes to document clinical data for a time that is not currently showing;

1. Select the relevant *Navigator bands* from within *Interactive View*
2. Right mouse click on the *date* or *time* cell in the most recent column
3. Select *Change Date/Time*



Add in the appropriate time for documentation and click *enter* to generate the time column



OR

Click on the *Insert date* and *time* button 

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Adding Comments and Flag Comments

Comments and flags with comments can be added to charted results in *Interactive View (iView)*.

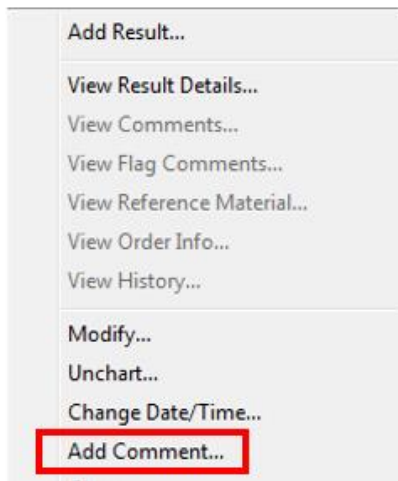
Adding a comment to a result

To add a comment to a charted result:

1. Right click on the Charted result.

A menu will be displayed.

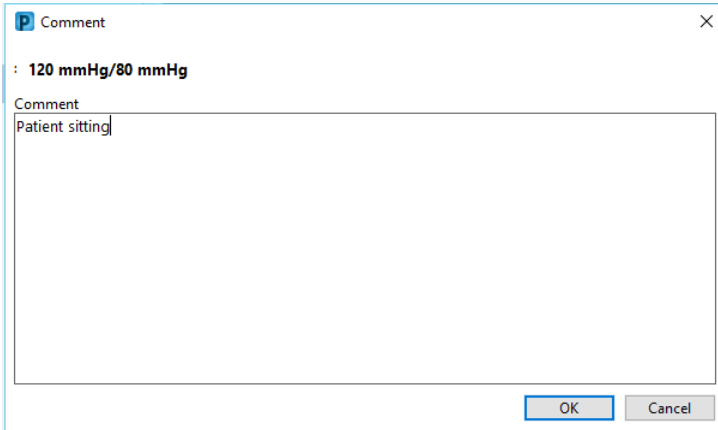
2. Select *Add Comment*.



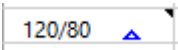
The Comment window will open.

3. Enter the comment.
4. Click *OK*.

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The comment will be added to the charted result. The field within *iView* that contains the comment will show a black triangle icon in the top right-hand corner of the cell



To view the comment:

1. Right click and select *View Comments* to view in the *Result Details* window.

Or,

2. Hover the mouse over the cell with the comment icon in it to view – A text box will pop up and display on the page.



Adding a flag with comment to a result

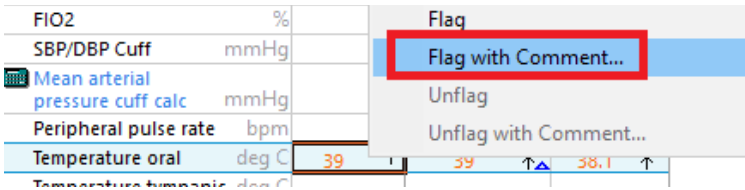
To add a flag with comment to a charted result:

1. Right click on the charted result.

A menu will be displayed.

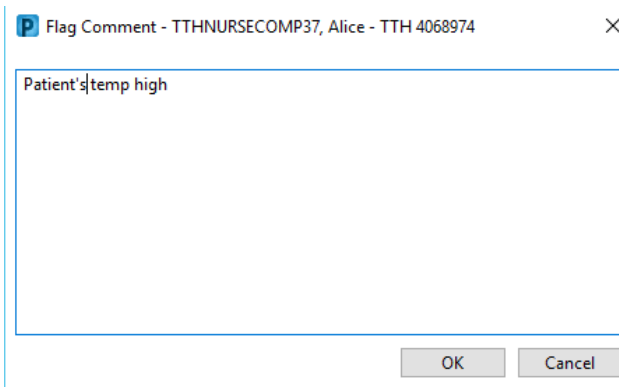
2. Select *Flag with Comment*.

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The Flag Comment window will open.

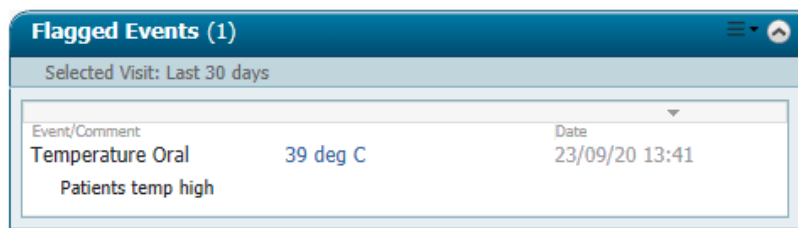
3. Enter the comment.
4. Click **OK**.



The comment and flag will be added to the charted result. The field within *iView* will contain the **Flag** icon and the **Comment** icon to indicate the charted result contains a flag with comment.



The **Flagged Events** section on the **Patient Summary** page displays any cells that have been flagged with or without comments from the last 30 days for the encounter that is active on the patient banner bar.

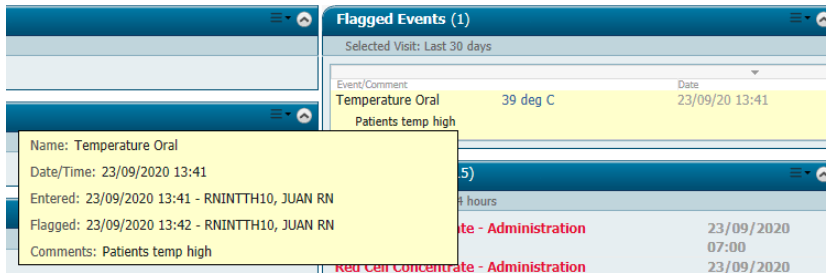


To view the information:

1. Hover the mouse over the underlined text to view in a yellow text box

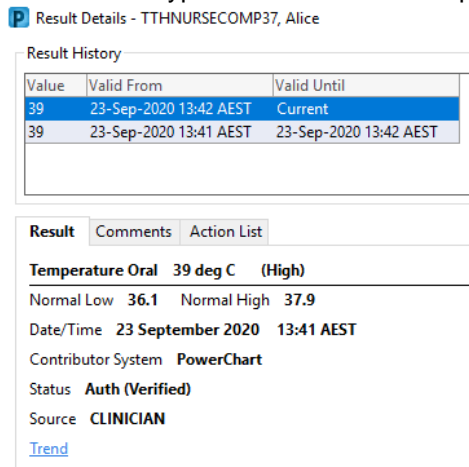
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Or,

Click on the hyperlink [39 deg C](#) to open the *Result Details* window.



Removing a flagged comment

To remove a flag added to a charted result:

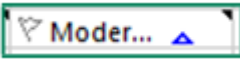
1. Right click on the charted result.

A menu will be displayed.

2. Select *Unflag with Comment*.

The *Unflag Comment* window will open.

3. Enter the comment.

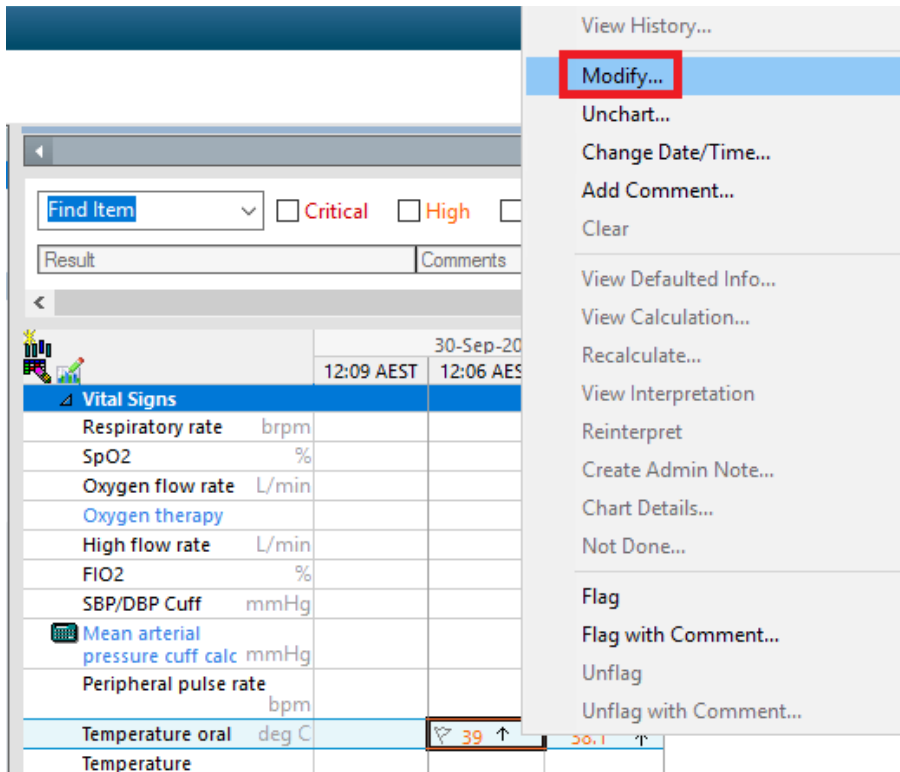
4. Click *OK* 

The flag added to the field within *iView* will be outlined only to indicate that the flag has been removed and the *Comment* icon will be added to the field to indicate a comment exists.

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Modifying data entered into Interactive View

1. Right click on the information that has been entered
2. Select *Modify*



3. The text in the cell displays in purple, indicating the cell is active and able to be modified.
4. Update the cell with the new information
5. Click *Sign* when modifications are complete
6. The modified cell displays a blue triangle icon to

indicate it has been updated.

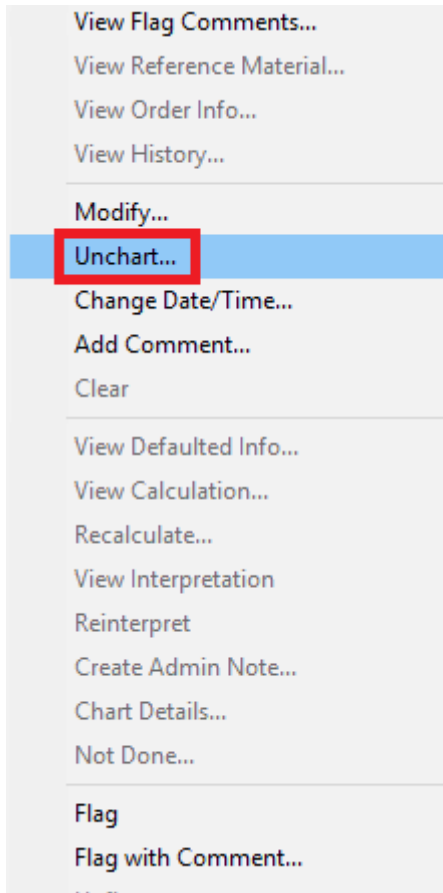


In error data entered into Interactive View

Uncharting allows you to remove data from a cell that was entered in error and is not relevant to that cell field.

1. Right click on the cell with the data you want to remove and select *Unchart*.

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The *Unchart* window will open.

Unchart - TTHNURSECOMP37, Alice - TTH 4068974

Unchart	Date/Time	Item	Result	Reason	Comment
<input checked="" type="checkbox"/>	30-Sep-2020 12:06 AEST	Temperature oral	40 deg C		

Reason

Comment

Sign Cancel

2. Click in the *Reason* field.
3. Select a reason from the list.

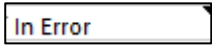
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4. Add a comment in the *Comment* field if required.

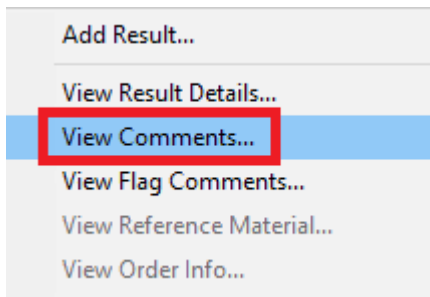
5. Click *Sign* to finalise and unchart the data.

The cell will now display *In Error* to indicate data has been removed from that cell.



A black arrow  in the top right corner of the uncharted cell indicates a comment was added.

1. Right click on the arrow and select *View comments* to view it.



Modified Data: To view the previously entered data, right click and select *View Result Details*.

Uncharted Data: To view the previously entered data before it was uncharted, right click and select *View Result Details*.