


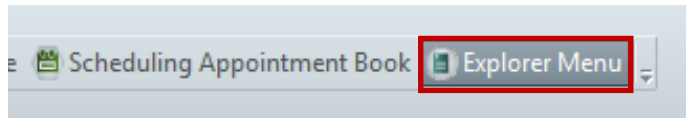
## Digital Release – checking staff access via ieMR Explorer Menu

### Looking up current ieMR Access in ieMR Explorer Menu:

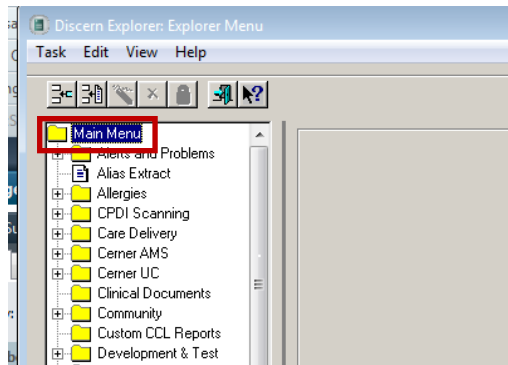
Users and managers can use the *Explorer Menu* in ieMR to look up current default ieMR access of ieMR users. This information gives current user access type, credential and other details in ieMR such as employee ID and AHPRA number.

 **NOTE:** Role and Credential determine what user can access in ieMR. Physician Indicator must be set to *Yes* for Doctors, Nurse Practitioners and Midwives working in the Birth Centre.

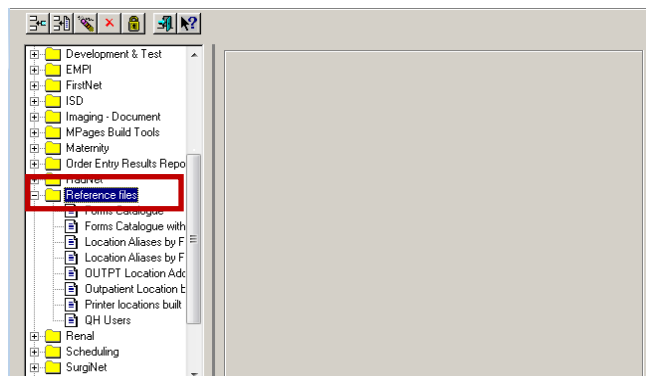
1. Click *Explorer Menu*



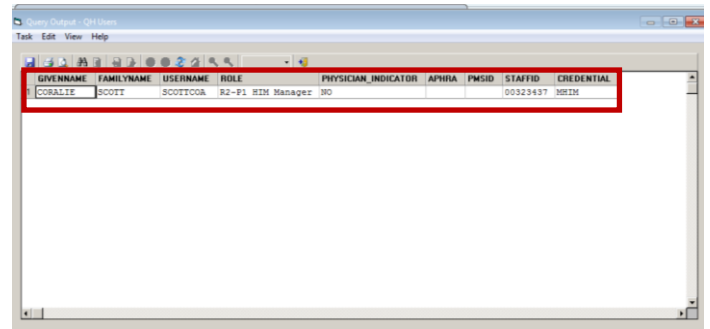
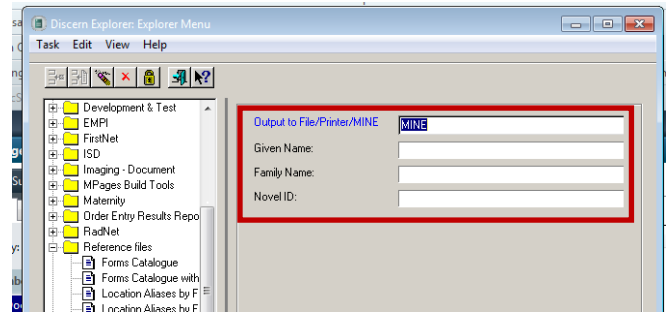
2. Click *Main Menu* Folder



3. Click *Reference Files* Folder



4. Enter user details to *search* by



This information gives you current user access type and other details in ieMR such as ID and AHPRA number.

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