



Creating an Advanced Care Planning documentation filter

Patients may have *Advanced Care Planning (ACP)* document/s completed, such as an *Acute Resuscitation Plan (ARP)*, an *Advance Health Directive (AHD)*, a *Statement of Choices* or an *Enduring Power of Attorney (EPoA)*.

To quickly find and review these *ACP documents*, you can create a *custom filter* that will identify these documents within the *Documentation* screen.

From December 2020, ieMR is the source of truth for documenting and viewing Acute Resuscitation Plans (ARP) and Paediatric Acute Resuscitation Plans (PARP).

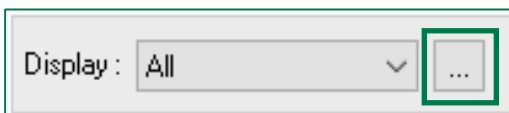


All new ARP/PARPs must be documented electronically in ieMR from December 2020.

NOTE: scanned and paper ARP/PARP documents should not be actioned if they have been superseded by an electronic ARP/PARP

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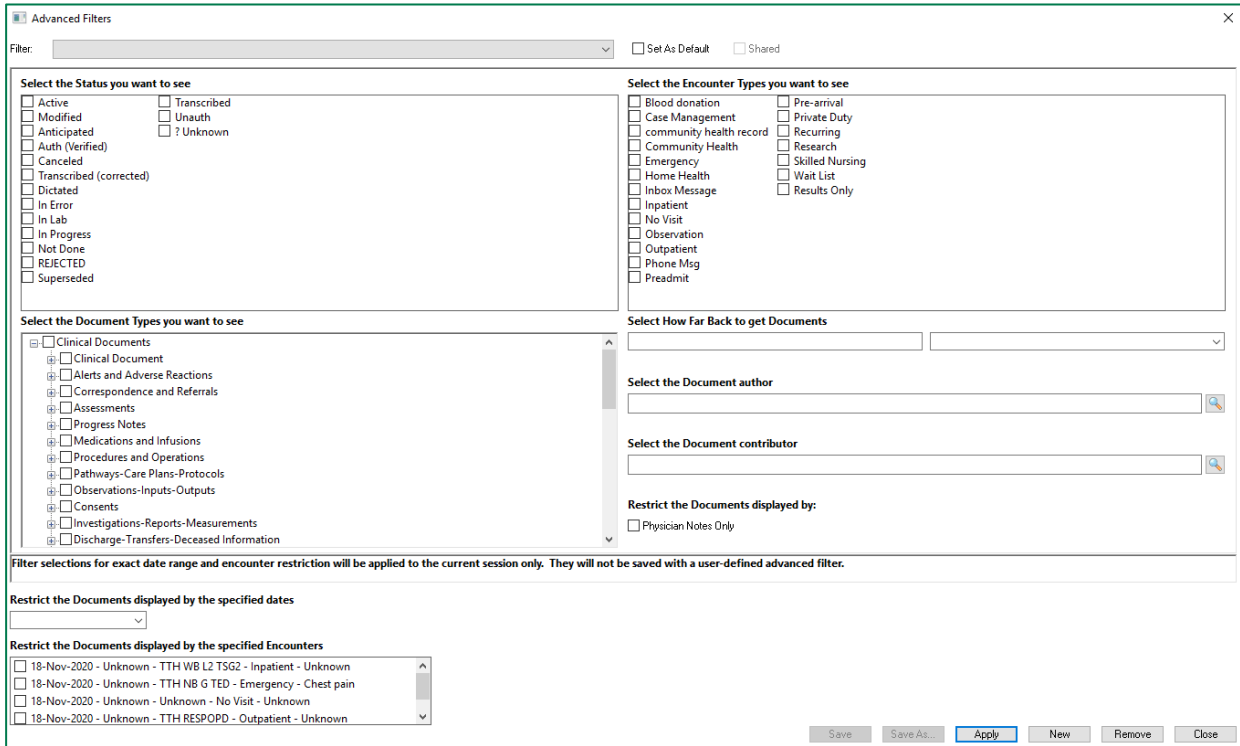
1. *Open* Patient Chart and go to *Documentation*
2. Click on the *ellipsis* button



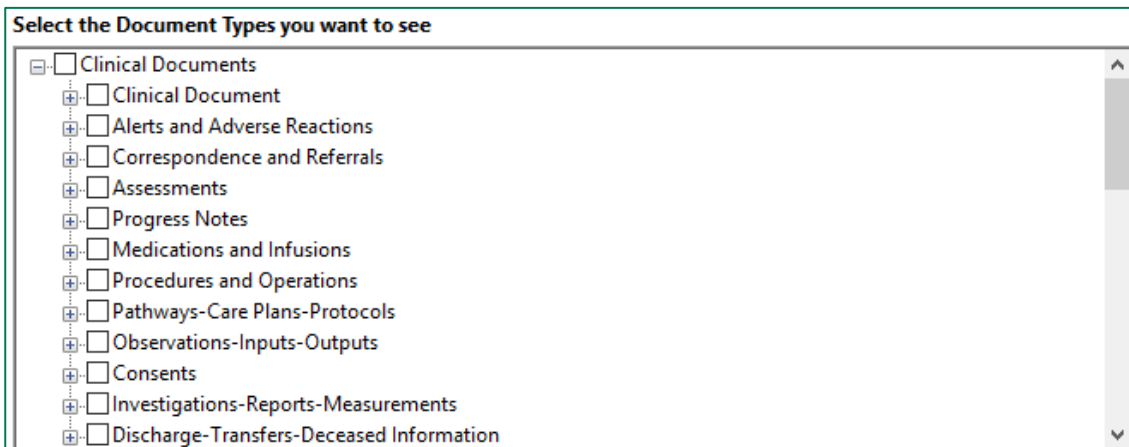
3. The *Advanced Filters* window will open.



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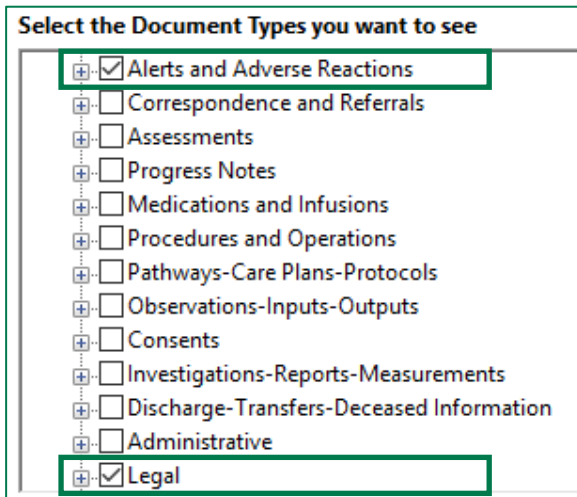


4. The mid-section of the window contains the section *Select the Document Types you want to see*.



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5. *Tick the box/es* for the document types that you want to filter.



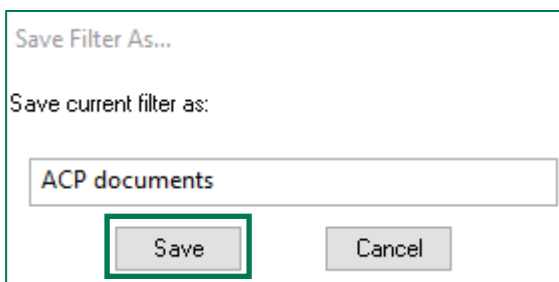
Select the Document Types you want to see

- Alerts and Adverse Reactions
- Correspondence and Referrals
- Assessments
- Progress Notes
- Medications and Infusions
- Procedures and Operations
- Pathways-Care Plans-Protocols
- Observations-Inputs-Outputs
- Consents
- Investigations-Reports-Measurements
- Discharge-Transfers-Deceased Information
- Administrative
- Legal

- To find *ARP*, *AHD* and *Statement of Choices* documents click the *Alerts and Adverse Reactions* checkbox.
- To find *EPoA* documents, click on the *Legal* checkbox.

Note: Multiple checkboxes can be selected for the custom filter

6. Select *Save As* and then a box will come up for you to *Save Current Filter As* – name your custom filter as desired, e.g. *ACP documents* and select *Save*.



Save Filter As...

Save current filter as:

ACP documents

Save Cancel

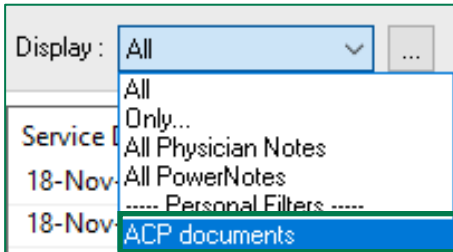
7. You will be returned to the *Advanced Filters* window. Select *Close* to close the window and return to *Documentation*



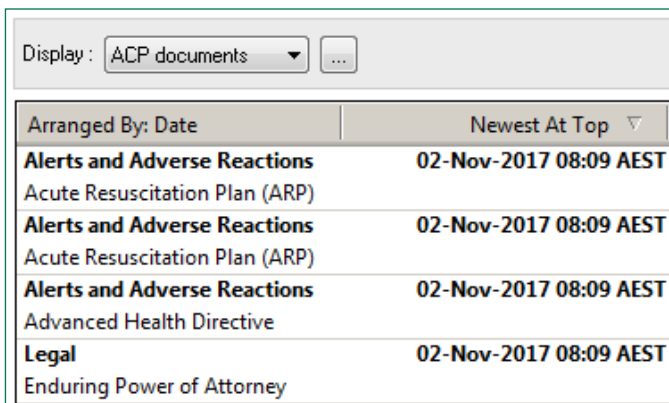
Save Save As... Apply New Remove Close

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8. Your *filter* is now available from *Display* dropdown



9. *Click* on the custom filter to display only those document types you have selected.



Please note that other types of *Alert and Adverse Reactions* or *Legal* document may appear in these filters.